

## Church of Epiphany Vestry Minutes February 24, 2010

**Present:** The Rev'd Jennifer Pedrick, Scott Haggerty, Michelle Callahan, Alan Hess, Bruce Lambert, Janice Johnson, Kathy Ivey, Gracelynn Rizzolo, Megan Mistretta, Bill Chase, Judy Lockard, Matthew Hawryluk, Bill Dench, Dennis Burton, and Emily Dench

**Absent:** George Nunes

Orientation for new members was held from 6:30pm to 7:15pm.

**Opening Prayer:** Vestry meeting called to order 7:15pm

### **Clerk's Report:**

Motion made to accept January 20, 2010 minutes with corrections- so moved.

- Correction: Title on page 2. Change from *Goal Setting for 2010* to *Review of Goals for 2009 & Evaluation*
- Correction: Text on page 3. bullet number 5) Organizational development: change wording from "flush" to "flesh". Strike last sentence of bullet 5 and reword. New wording: The Rev'd Pedrick stated that this would be helpful in allowing the clergy to focus on member development, spiritual development, education and sharing organizational oversight.

### **Treasurer's Report:**

- January 2010: Alden Besse gift received.
- Endowment interest was received and posted in January
- Pledges received on January 31<sup>st</sup> are included in report
- Handout: Church of Epiphany Statement of Financial Position-Cash Basis
  - Alan Hess explained there are "leftover" balances from 2009 reflecting in Associate Rector Grant and in Music Gift. The "leftover: balance for the Music Gift needs to be transferred to "donor restricted" and it should appear on the February financials.
  - The Pawtucket Credit Union account #4925 containing \$105.00 was closed and funds transferred into the General Account.
  - The Pawtucket Credit Union account #0735 has been inactive for 3 years. The signer on the account is Jan Hutchinson. Alan will look into.
  - The Rev'd Pedrick explained discretionary funds to the vestry and its sources of funding (1<sup>st</sup> Sunday of month loose offerings, wedding or funeral money given to priest)

### **2010 Goals Disposition:** Dennis Burton

- Dennis distributed a handout titled *Church of the Epiphany – 2010 Goals Disposition*. Handout lists the goal, a brief description, a leadership field, suggested target dates, and result/benefits.
- Goals are: Organizational Development, Connection to Members, Capital Campaign, Website Enhancements, and Third Service. The goals listed in this report are in order of priority.
- Point Persons and Volunteers for Goals are:
  - Organizational Development: Judy Lockard-Point Person, Dennis Burton and Scott Haggerty
  - Connection to Members: Megan Mistretta-Point Person, The Rev'd Jennifer Pedrick, Kathy Ivey and Gracelynn Rizzolo
  - Capital Campaign: Bruce Lambert-Point Person, Finance Commission and Buildings & Grounds Commission
  - Website Enhancements: Alan Hess-Point Person, Michelle Callahan. Beth Dench (communication hub for the church) and Nat Taylor (will do the web design suggested).
  - Third Service: Eventually will be part of the New Associate Rector's scope.
- Organization Development
  - Dennis Burton will be pulling together retreat training. Target date is June 2010 for the retreat. Focus: Vehicles of Communication perhaps with a council of commission heads.
  - Some other suggestions: process mapping, ministry binder for every commission, displaying the org chart prominently. The Rev'd Jennifer Pedrick will update commission system and define ministry

- Connection to Members: deepen relationship with God so members will want to become more engaged. Suggestions: 8x10 program, Alpha Program in Fall 2010, Gifts Discernment Retreat

**Rector's Time:** The Rev'd Jennifer Pedrick

- Welcomed Junior Vestry Members, Matthew Hawryluk and Emily Dench. Explained that the Episcopal Church stipulates that you must be 16 yrs old to be a voting member in the church. Matt is 16 yrs old, however; he will need to be voted in by the Parish at the next Annual Meeting.
- Associate Rector Search: 7 resumes have been received in house thus far.
  - A Search Committee for Assoc. Rector was formed, members are:
    - Marilyn Fuller, Head of Search Committee
    - Renee Haggerty
    - Bill Dench
    - Toppy Carlson
    - Bo Ivey
    - Betsy Kelley
- Parochial Report: is completed and will need to be signed by Vestry. Target date for signatures is Wednesday March 3, 2010
- Alden Besse gift: Alden Besse was Rector in 70's and 80's. Every year one of his pension checks is signed over to the church. This year the check is for the amount of \$2,537.08. The Vestry will need to decide what to do with that money. Historically, 10% as a tithe was given to Outreach. The remaining 90% went into General Operating Fund. Since there was no advance notice, The Rev'd Jennifer Pedrick suggested we table discussion regarding the gift until the March Vestry Meeting.

**New Business:**

- School Property Update: Dennis Burton
  - Task force comprising of Finance and Buildings & Grounds formed. Goal established: preserve our access to parking.
  - We have copy of the deed and part of that land is ours. A letter was sent to the City Solicitor and the City Manager. We have an agreement with the city, we give them access to the land through our lot and they plow. The agreement can be terminated with 60 days notice.
  - The land is currently zoned R3 classification (school, library, or museum) unless the city is planning to rezone
  - February 10<sup>th</sup> the city put a bid out
  - City Manger called Dennis back and the city's attorney is reviewing our documentation. Dennis has a meeting tomorrow with the task force and our attorney.
  - Concerns presented to lawyer:
    - It is not clear to potential buyers that part of that property belongs to the church. Perhaps we could put up signs on our property "church of Epiphany parking" or hire a surveyor and have surveyor markings in the parking lot.
    - Eminent Domain: Attorney said it is highly unlikely, with current legislation that passed, that the city could seize the land to sell to a third party and the city would be the benefactor of the sale.
    - Historical building-consideration: if it is not registered there is no restriction on what can be done with the building. If it is there would be restrictions
  - Sunday (February 28<sup>th</sup>) after 10:30am service there will be a special Vestry Meeting in the Living Room to discuss options: put in a bid for the property, if buyer is a commercial entity work out an agreement for parking, risk-if housing developer we could lose the parking on the school property.

The following items on the agenda were tabled until the next meeting:

- 1) Liaisons Reporting
- 2) Retreat Development

**Meeting Adjourned** 8:58pm

Respectfully submitted, Michelle Callahan-Vestry Clerk